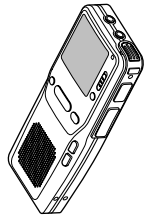
OLYMPUS®

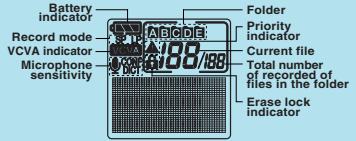
DIGITAL VOICE RECORDER

DS-3300

Quick Start Guide



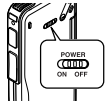
Display (LCD Panel)



Getting Started

Turning ON the Recorder

Slide the power switch to the ON position to activate the recorder.



Power Save Mode

When the recorder is ON but not in use for sometime, it will switch to power save mode automatically. To reactivate the recorder again, press any of the buttons on the recorder.

CUSTOM Button (Programmable)

The CUSTOM button can be assigned two kinds of functions by being pressed in different ways. By default, the button is programmed on PRIORITY for both ways:

CUSTOM Button

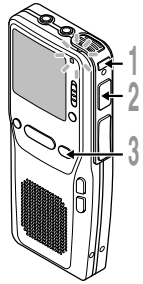
CUSTOM button	Default	Assigned
Short	PRIORITY	
Continuous	PRIORITY	

*Insert here your settings.

The following functions can be assigned to CUSTOM button.

- DISPLAY button
- Recording Mode setting button
- Microphone Sensitivity setting button
- VCVA setting button
- PRIORITY setting button

Recording



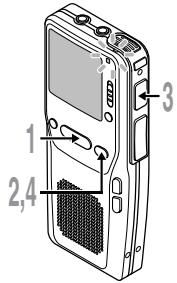
ⓐ Current recording mode
ⓑ New file number
ⓒ Selected Author ID

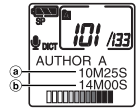
1 **Press the NEW button to create a new file.**

2 **Press the REC button to start recording.**
The record/play indicator lamp glows red.
Aim the microphone at the sound source.

3 **Press the STOP button to stop recording.**
If you want to append additional recordings to the same file, press the REC button again.

Overwrite Recording





ⓐ Current playback time
ⓑ Total recording time of the file

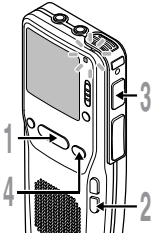
1 **Select and play the file you want to overwrite.**

2 **Stop playback at the starting point of overwrite.**

3 **Press the REC button to start overwriting.**
The record/play indicator lamp glows red.

4 **Press the STOP button to stop overwriting.**

Insert Recording



1 **Select and play the file you want to insert an additional recording into.**

2 **While playing the file, press the FOLDER/MENU button to insert an additional recording.**
"INSERT ?" appears on the display.

3 **Press the REC button to start inserting an additional recording.**
The record/play indicator lamp glows red.
"INSERT REC" and the remaining recording time will alternate on the display.

4 **Press the STOP button to stop inserting the additional recording.**

OLYMPUS®

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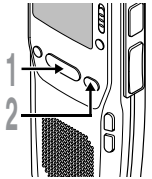
Playing

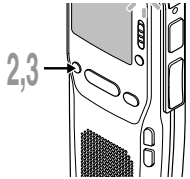


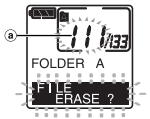
1 **Select the file, then press the PLAY button to start playback.**

2 **Press the STOP button at any point you want to stop the playback.**

Playback functions	Operation
Fast Forward	Press the **FF** button once while stopped.
Rewind	Press the **REW** button once while stopped.
Cue	Hold the **FF** button while stopped or playing a file.
Review	Hold the **REW** button while stopped or playing a file.
Fast skip	Press the **FF** button once while fast-forwarding or twice while stopped.
Backward skip	Press the **REW** button once while rewinding or twice while stopped. If the **REW** button is pressed within 2 seconds, the recorder skips to the beginning of the previous file.

Erasing a File





ⓐ **File to be erased**

1 **Select the file you want to erase.**

2 **Press the ERASE button.**
"FILE ERASE ?" flashes on the display for approximately 8 seconds.

3 **Press the ERASE button once more while "FILE ERASE ?" is flashing.**
The display changes to "FILE ERASE !" and erasing will start.

"ERASE DONE" is displayed when the file is erased. File numbers will be reassigned automatically.

Menu List

Press the **FOLDER/MENU** button.

Press the **FF** button or **REW** button.

Press the **REC** button.

MENU

- REC MODE — SP or LP.
- MIC SENSE — CONFERENCE or DICTATION.
- EXIT — Exit MENU.
- SUB MENU — Switches to the SUB MENU.
- VCVA — ON or OFF.

SUB MENU

- LOCK — Locking files ON or OFF.
- BEEP — ON or OFF.
- FORMAT — Recorder formatting.
- EXIT — Returns to the MENU.
- CONTRAST — LCD contrast adjustment. 1 to 12.
- USB CHARG. — ON or OFF.
- BACKLIGHT — ON or OFF.
- TIME&DATE — Time/Date setting. Hr/Min, Y/M/D.

Alarm Message List

Message	Action
BATTERY LOW	Charge the battery or replace with new batteries.
FILE IS LOCKED	Unlock the file.
INDEX FULL	Erase index marks that are no longer required.
FOLDER FULL	Erase unnecessary files.
MEMORY ERROR	Insert a compatible card.
MEMORY FULL	Erase files that are no longer required or insert another card.
FORMAT ERROR	Reformat the card.
SYSTEM ERROR	This is a malfunction. Contact the place of purchase.
INSERT CARD	Insert a card.
CARD COVER IS OPEN	Close the card cover securely until it click.